

**PROPOSAL**  
**FOR FURNISHING \_\_\_\_\_**  
**TO THE CITY OF JESUP, GEORGIA**

The signer of this Proposal as Bidder affirms and declares:

1. That this Bid is made without any understanding, agreement or connections with any other person, firm or corporation making a bid for the same purpose and is in all respects fair and without collusion or fraud.
2. That no officer or employee or person whose salary is payable in whole or in part, by the owner or the City is or shall become interested, directly or indirectly as a contracting party, partner, stockholder or otherwise, in this Bid or in the performance of the Contract, or in the supplies, materials or equipment to which it relates or in any portions of any profits thereof.
3. That the Bidder has carefully examined the contract documents and that from the Bidders own investigation, the Bidder has satisfied himself as to the requirements of the specifications, terms, and conditions of the documents.
4. That the Bidder has the financial, manpower, technical know-how, and other required resources to comply with and perform the provisions of this contract.
5. The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled time for receiving bids.

**6. METHOD OF AWARD – LOWEST QUALIFIED BIDDER:**

If at the time this Contract is to be awarded, the lowest bid submitted by a responsible bidder does not exceed the amount of funds available to finance the contract by reducing unit quantities listed in the Bid to produce an amount which is within the available funds. The owner reserves the right to reject any item in the Bid, and to award a contract based on the remaining items.

7. Bid price shall include delivery to the site, (within the City of Jesup) but exclude sales tax. Tax number will be included with purchase order from the City.

**8. RECEIPT OF AND OPENING OF BIDS:**

Bids will be received by the owner at the time, place and date stated in the advertisements, and then at said office publicly opened and read aloud.

The Owner may consider any informal Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any Bid may be withdrawn prior to the schedule time for the opening of bids or authorized postponed thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 90 days after the actual date of the opening.

**9. PREPARATION OF BID:**

- (A) Each bid must be submitted on the prescribed City form.

(B) All spaces for bid prices must be filled in with ink, in both words and figures.

(C) Each bid must be submitted in a sealed envelope and shall be identified as "SEALED BID" and bearing on the outside the Name of the Bidder, Address, and the name of the project for which the bid is submitted.

(D) Said envelope must be of sufficient weight and bulk where by as the amount of the Bid may not be visibly detected outside the envelope. All bids shall be delivered to the City in one of two ways: (a) Bids may be mailed by Certified Mail, Return Receipt requested, or (b) Bids may be personally delivered to City Hall at the time of Bid Opening.

(E) In the event there is a discrepancy in the Bid between the unit prices and the extended totals, the unit price shall govern. In the event there is a discrepancy in the Bid between the unit or lump sum prices, written in words shall govern. Bids which do not contain a price for every item will not be accepted.

#### 10. QUALIFICATION OF BIDDER:

The owner may make such investigation as he deems necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the owner all such information and data for this purpose as the owner may request. The owner reserves the right to reject the Bid if the evidence is submitted by, or investigation or such bidder fails to satisfy the owner that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated herein.

A. Conditional Bids will not be accepted.

#### 11. TELEGRAPHIC MODIFICATION:

Any bidder may modify his bid by telegraphic communications at any time prior to the schedules closing time for receipt of bids, provided such telegraphic communication is received by the owner prior to the closing time, and provided further, the owner is satisfied that a written confirmation of the telegraphic modification over the signature of the bidder was mailed prior to the closing time. The telegraphic communication should not reveal the Bid price, but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by the owner until the Sealed Bid is opened. If written confirmation is not received within two days from the closing time, no consideration will be given to the telegraphic modification.

[illegible]



## REQUEST FOR QUOTATION

**TO:**

**DATE:**

**REQUISITION #:**

Quotations are requested for furnishing items described below in accordance with terms set forth herein.  
**ALL QUOTATIONS MUST BE F.O.B. DESTINATION** and include cost of boxing and cartage to delivery point stated below.

QUANTITY	DESCRIPTION	NET COST

Terms \_\_\_\_\_ % \_\_\_\_\_ days  
\_\_\_\_\_

Date of Quotation \_\_\_\_\_

To be delivered to \_\_\_\_\_  
\_\_\_\_\_

Firm Name \_\_\_\_\_

Delivery to be made on or before \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ or \_\_\_\_\_  
days after receipt.

By \_\_\_\_\_

May 24, 2010

The Jesup Police Department will be accepting sealed bids for two (2) police package sedans. The bids must be received no later than Monday, June 14, 2010, at 2:00 P. M. at Jesup City Hall. The winning bidder must be able to provide the vehicles within forty-five (45) days of receiving notice they have won the bid. Please mail bids to the following address:

City of Jesup  
ATTN: Harriett Clary  
Police Cars Bid  
P. O. Box 427  
Jesup, Georgia 31598

The Police cars are to bid upon meeting the following specifications:

- |                                      |                             |
|--------------------------------------|-----------------------------|
| *3.5L High-Output V6 Engine (250 HP) | *5-Speed Automatic          |
| *160-AMP High Output Alternator      | *Engine Hour Meter          |
| *Power Door Locks                    | *Power Windows              |
| *Speed Control                       | *Black Vinyl Floor Covering |
| *Cloth Bucket Seats Front/Vinyl Rear | *Hub Caps                   |
| *Air Conditioning                    | *Keyless Entry              |
| *Full Size Spare Tire                | *AM/FM Radio with CD        |
| *Electronic Stability Program        | *Anti-Lock Brakes           |
| *Rear Wheel Drive                    | *Driver's Spot Lamp         |
| *White Exterior Paint                |                             |

If you have any questions, please call Lt. Mike Lane at the Jesup Police Department (912) 427-1300.

Thanks for your time,

Lt. Mike Lane  
Jesup Police Department

## NOTICE

The City of Jesup will accept sealed bids on two (2) Police Package Sedans. Specifications may be obtained at City Hall located at 162 E. Cherry Street, Jesup, Georgia 31546 or visit our website at [www.jesupga.gov](http://www.jesupga.gov) to download a bid packet under Sealed Bids.

Any proposals and supporting materials must be received by the Mayor and Commissioners by 2:00 p.m., Monday, June 14, 2010. Bid envelopes must be marked "SEALED BID". Bid will be awarded at the Council meeting on Tuesday, June 15, 2010, at 7:00 p.m., in the City Hall Council Chamber.

Onda C. Woodard /s/  
Onda C. Woodard  
City Manager